



**JOB DESCRIPTION**

Job Title: Senior Engagement RN	Salary Grade (HR):
Job Code:	FLSA Status (HR):
Department Name: Clinic	Approved By (HR): Teresa Mooney
Reports to (Title): Chief Medical Officer and Chief Operations Officer	Date Revised (HR):
Date Prepared: 08/14/2017	Prepared By: Ivy Spadone

**JOB SUMMARY:** The Senior Engagement RN, under the supervision and direction of the Chief Medical Officer and Chief Operations Officer, develops, implements, evaluates and manages the care and education of geriatric patients in the community. This nurse will work within the multidisciplinary team at HOPES to plan and coordinate care for senior citizens that lack access to medical care. Duties to include outreach to senior population and implementation of the Medicare Wellness visits at HOPES. HOPES has an integrated team model approach to patient care. Part of the RN's responsibility will include participation in organization wide Patient Centered Medical Home activities to enhance patient care.

**ESSENTIAL FUNCTIONS:**

1. Nursing assessment, management and treatment through standing orders of illnesses associated with chronic diseases
2. Outreach to current and new senior patients at HOPES
3. Implementation of the Medicare Wellness visits for existing and new Medicare patients at HOPES
4. Nursing case management including assessment of client needs, coordinating delivery of services, evaluation of care plan, and coordination with other staff (i.e. case managers, physicians, physician assistants, nurse practitioners and pharmacist) and the medical community at large
5. Referral Coordination between HOPES and the community
6. Outreach to the Senior community with goal of connecting seniors to primary and specialty care, including Medicare Wellness visits
7. Comprehensive Nursing Assessments
8. Medication refills, medication adherence counseling and support
9. Update and maintain health maintenance forms
10. Help clients navigate health system
11. Maintain appropriate patient records either on paper or in the EMR
12. Attend daily multidisciplinary team meetings
13. Discuss challenging cases with the Chief Medical Officer at HOPES
14. Care coordination on the telephone with Home Health agencies for homebound clients whose needs exceed the expertise of the Senior Engagement Program at HOPES
15. Date Reporting and Tracking as required by the Program.
16. Recommend immunizations based on current guidelines.

**MARGINAL/ADDITIONAL FUNCTIONS:**

1. Assists with other department functions as assigned

**REPORTING STRUCTURE:**

**Supervision Received:** CMO and COO

**Supervision Exercised:**

**CONTACTS:**

**Internal:** Agency Staff

**External:** Washoe County Senior Services, Senior Centers, outside referral agencies.

**JOB QUALIFICATIONS:**

**Knowledge, Skills, and Abilities:** Knowledge of medical procedures, terminology, and equipment. Patient assessment skills. Ability to apply good clinical judgment. Ability to plan work, establish priorities, and remain flexible. Ability to maintain confidentiality. Ability to instruct/teach.

**Education or equivalency:** Registered Nurse or Bachelor of Science in Nursing

Experience: Working with multiply-diagnosed patients in a case management environment. Bilingual a plus.

**Specialized training:** Ideally will have a history of working with underserved populations and those with substance abuse problems and/or mental health issues. Certification/licensure: Registered Nurse in the State of Nevada

**EMPLOYEE ACKNOWLEDGEMENT:**

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Employee Name    Employee Signature    Date

**SUPERVISOR ACKNOWLEDGEMENT:**

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Supervisor Name    Supervisor Signature    Date